



**Eastern Sierra Council of Governments (ESCOG)
Joint Powers Authority Special Meeting Agenda**

Friday, September 9, 2022, 8:30 a.m.

437 Old Mammoth Road, Suite Z, Mammoth Lakes

Members of the Board

Town of Mammoth Lakes Councilmember John Wentworth - Chair,
Inyo County Supervisor Dan Totheroh - Vice Chair, City of Bishop Councilmember Karen Schwartz,
Mono County Supervisor Stacy Corless, Mono County Supervisor Bob Gardner,
Inyo County Supervisor Jeff Griffiths, City of Bishop Councilmember Jim Ellis,
Town of Mammoth Lakes Councilmember Lynda Salcido

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Assistant Clerk at (760) 965-3615. Notification prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Town Offices located at 437 Old Mammoth Road, Suite 230 during normal business hours. Such documents are also available on the ESCOG website at www.escog.ca.gov subject to staff's ability to post the documents before the meeting.

NOTE: This will be a Zoom meeting and will be conducted pursuant to the provisions of Assembly Bill 361 (AB 361) which amends certain requirements of the Ralph M. Brown Act. It is strongly encouraged that you watch this meeting on the Town of Mammoth Lakes' (TOML) website at www.townofmammothlakes.ca.gov, via Zoom or on TOML's local government cable channel 18. Public comments may be submitted to the ESCOG Clerk at clerk@townofmammothlakes.ca.gov before and during the meeting or may be made via Zoom or in person.

ZOOM INFORMATION

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://monocounty.zoom.us/j/92421427651>

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799 ***To raise your hand press *9, To Unmute/Mute press *6**

Webinar ID: 924 2142 7651

International numbers available: <https://monocounty.zoom.us/j/92421427651>

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

Notice to the Public: This time is set aside to receive public comment on matters not calendared on the agenda. When recognized by the Chair, please state your name and address for the record and please limit your comments to three minutes. Under California law the Eastern Sierra Council of Governments Board is prohibited from generally discussing or taking action on items not included in the agenda; however, the Eastern Sierra Council of Governments Board may briefly respond to comments or questions from members of the public. Therefore, the Eastern Sierra Council of Governments Board will listen to all public comment but will not generally discuss the matter or take action on it.

4. POLICY MATTERS

4.1. Consideration of A Resolution of the Board of Directors of the Eastern Sierra Council of Governments Regarding the Need for Continued Virtual Meetings to Protect Public Health

4.2. Approve Challenge Cost Share Agreement Between the Eastern Sierra Council of Governments and the USDA, Forest Service Inyo National Forest

5. ADJOURNMENT

The ESCOG will adjourn to the next regular meeting scheduled to be held on October 14, 2022.



**Eastern Sierra Council of Governments (ESCOG)
Joint Powers Authority Agenda**

STAFF REPORT

To: ESCOG Joint Powers Authority
From: Grace Chuchla, ESCOG Counsel
Subject: Consideration of a resolution regarding virtual meetings for the protection of public health pursuant to AB 361
Meeting date: September 9, 2022
Prepared on: September 7, 2022
Attachments: A) Resolution of the Board of Directors of the Eastern Sierra Council of Governments Regarding the Need for Continued Virtual Meetings to Protect Public Health

BACKGROUND/HISTORY:

Since March 2020, legislative bodies in California have been permitted to meet virtually without following certain requirements of the Brown Act due to an executive order from Governor Newsom. That executive order expires on September 30, 2021, and in its place, the Governor has signed AB 361, which modifies the Brown Act in a manner to permit continued virtual meetings in certain circumstances.

During the regular meeting held August 12, 2022 the ESCOG Board made certain findings by resolution to continue meeting remotely. In order to continue meeting remotely, the Board will need to adopt the attached resolution to make the authorizing findings and continue to meet every 30 days to keep the resolution in effect.

BUDGET IMPACTS:

None.

LEGAL REVIEW:

ESCOG Counsel Grace Chuchla has reviewed this item and found that it complies with the law.

RECOMMENDATION:

Staff recommends that the Board adopt a resolution regarding virtual meetings for the protection of public health pursuant to AB 361.

RESOLUTION NO. 2022-_____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE EASTERN SIERRA COUNCIL OF GOVERNMENTS
REGARDING THE NEED FOR CONTINUED VIRTUAL MEETINGS TO
PROTECT PUBLIC HEALTH**

WHEREAS, the COVID-19 pandemic continues to threaten the health and safety of communities within ESCOG’s jurisdiction since its inception in March 2020; and

WHEREAS, Governor Newsom has declared a state of emergency related to the COVID-19 pandemic; and

WHEREAS, the Health Officers for Inyo and Mono Counties have recommended social distancing and continued virtual meetings as a means to limit the spread of COVID-19, particularly the highly contagious Delta variant. These recommendations are attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ESCOG that

1. The Board has considered the circumstances of the state of emergency related to COVID-19 and declared by Governor Newsom.
2. The Board finds that the above-mentioned state of emergency directly impacts the ability of ESCOG to meet safely in person because in person meetings, particularly with the public present, increase the likelihood that COVID-19 will be transmitted throughout the community.
3. Local officials—specifically the Health Officers of Inyo and Mono Counties—continue to recommend measures to promote social distancing.

PASSED AND ADOPTED 9th day of September, 2022 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: _____

Secretary

John Wentworth
Chairperson



MONO COUNTY HEALTH DEPARTMENT

Public Health

P.O. BOX 476, BRIDGEPORT, CA 93517 PHONE (760) 932-5580 • FAX (760) 932-5284
P.O. BOX 3329, MAMMOTH LAKES, CA 93546 PHONE (760) 924-1830 • FAX (760) 924-1831

To: Board of Supervisors

From: Bryan Wheeler, Director of Public Health

Re: Recommendation regarding Social Distancing and Virtual Meetings

Both Mono County “covering” Health Officer Dr. Rick Johnson and I strongly recommend that physical/social distancing measures continue to be practiced throughout our Mono County communities, including at meetings of the Board of Supervisors and other County-related legislative bodies subject to the Brown Act, to minimize the spread of COVID-19.

Whether vaccinated or not, positive individuals are contracting the Delta variant and infecting others in our communities. Social distancing and masking are crucial mitigation measure to prevent the disease’s spread. Virtual board meetings allow for the participation of the community, county staff, presenters, and board members in a safe environment, with no risk of contagion. It is recommended that legislative bodies in Mono County implement fully-remote meetings to the extent possible.

If you have any questions regarding this recommendation, please do not hesitate to contact me. We will continue to evaluate this recommendation on an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.



HEALTH & HUMAN SERVICES DEPARTMENT

*Public Health, Suite 203-C
1360 N. Main Street, Bishop CA 93514
TEL: (760) 873-7868 FAX: (760) 873-7800*

Marilyn Mann, Director
mmann@inyocounty.us

Date: September 23, 2021

To: Inyo County Local Agency Governing Bodies

From: Dr. James Richardson, Inyo County Public Health Officer

Re: Continued Recommendation Re Social Distancing and Remote Meetings

In order to help minimize the spread of COVID-19, I recommend that physical/social distancing measures continue to be practiced throughout our Inyo County communities, including at public meetings of the Board of Supervisors and other public agencies. Individuals continue to contract COVID-19 and spread the infection throughout our communities. Social distancing, masking, and vaccination are crucial mitigation measures to prevent the disease's spread. Remote public agency meetings allow for the participation of the community, agency staff, presenters, and board members in a safe environment, with no risk of contagion. As such, and since this disease negatively and directly impacts the ability of public agencies to conduct public meetings safely in person, it is my recommendation that local public agencies conduct their public meetings remotely.

This recommendation will remain in place until further notice.

Dr. James A. Richardson
Inyo County Health Officer



STAFF REPORT

To: ESCOG Joint Powers Authority

From: Elaine Kabala, ESCOG Staff

Subject: Challenge Cost Share Agreement Between the Eastern Sierra Council of Governments and the USDA, Forest Service Inyo National Forest

Meeting date: September 9, 2022

Prepared on: September 7, 2022

Attachments: A) Challenge Cost Share Agreement Between the Eastern Sierra Council of Governments and the USDA, Forest Service Inyo National Forest

BACKGROUND/HISTORY:

The Inyo National Forest (INF) is interested in supporting the ESCOG's Sustainable Recreation and Ecosystem Management Program (SREMP) as it has the potential to bring added capacity to further the mission of the INF and bring added value to the region through increased revenues and recreation opportunity as well as providing critical needs around forest health and fuels management to reduce the risk of loss due to wildfire. The INF is invested in establishing an informed partnership between the INF and the ESCOG, and in better integrating regional efforts between local, State and Federal partners for the successful stewardship of public land resources in the Eastern Sierra and sustainable community and economic development for gateway communities to the Inyo National Forest.

The INF has proposed an opportunity to provide funding to the ESCOG to establish inter-agency coordination opportunities and procedures between the ESCOG and INF, develop and expand the collaborative list of projects for the ESCOG partnership between the INF and other land management agencies, establish operational procedures for inter-jurisdictional project implementation between the INF, ESCOG, and other partners, and act as point of contact and liaison between the INF/ESCOG and other partner agencies. The funding is proposed to be in place for up three years, and the funding is proposed to be housed within the ESCOG.

The scope of work can be contracted to a consultant; however the INF would like to base the position in the Eastern Sierra to ensure relationship building.

This item was previously considered by your Board on April 8, 2022.

BUDGET IMPACTS:

The INF is proposing up to \$150,000 to fund the scope of work.

LEGAL REVIEW:

ESCOG Counsel Grace Chuchla has reviewed this item and found that it complies with the law.

RECOMMENDATION:

Staff requests the Board approve the Challenge Cost Share Agreement Between the Eastern Sierra Council of Governments and the USDA, Forest Service Inyo National Forest.



FS Agreement No. 22-CS-11050400-017

Cooperator Agreement No. _____

CHALLENGE COST SHARE AGREEMENT
Between The
EASTERN SIERRA COUNCIL OF GOVERNMENTS
And The
USDA, FOREST SERVICE
INYO NATIONAL FOREST

This CHALLENGE COST SHARE AGREEMENT is hereby made and entered into by and between the Eastern Sierra Council of Governments, hereinafter referred to as “ESCOG,” and the United States Department of Agriculture (USDA), Forest Service, Inyo National Forest hereinafter referred to as the “U.S. Forest Service,” under the authority: Department of Interior and Related Agencies Appropriation Act of 1992, Pub. L. 102-154

Background: The Eastern Sierra Council of Governments (ESCOG) is a Joint Powers Authority (JPA) agency made up of the Town of Mammoth Lakes, City of Bishop, Inyo County, and Mono County. The ESCOG is empowered to work across jurisdictional boundaries on recreation and forest management projects important to the region by the Sustainable Recreation and Ecosystem Management Program, which was adopted by resolution of all four member agencies. This resolution recognizes the essential connection of public lands to the sustainable recreation and sustainable tourism activities that are the foundation of the cultures and economies of the Eastern Sierra Region. It also recognizes the escalating hazard that wildfire poses to Eastern Sierra communities and their economic dependance on recreation opportunities.

Title: Eastern Sierra Communities and Climate Resilience

I. PURPOSE:

The purpose of this agreement is to document the cooperation between the parties to further the conservation finance and planning efforts consistent with the Inyo National Forest and the ESCOG’s Sustainable Recreation and Ecosystem Management Program (SREMP) in accordance with the following provisions and the hereby incorporated Scope of Work and Financial Plan, attached as Exhibit A.

II. STATEMENT OF MUTUAL BENEFIT AND INTERESTS:

The ESCOG is empowered to pursue funding to further the work that is important to the economy and security of the Eastern Sierra Region which is comprised of 95% public lands, including nearly all the Inyo National Forest lands. The Inyo National Forest is supporting the ESCOG for its potential to bring added capacity to further the mission of the Inyo National Forest and bring added value to the region through increased revenues and



recreation opportunity as well as providing critical needs around forest health and fuels management to reduce the risk of loss due to wildfire. The Inyo National Forest is invested in establishing an informed partnership with the ESCOG, and in better integrating regional efforts between local, State and Federal partners for the successful stewardship of public land resources in the Eastern Sierra and sustainable community and economic development for gateway communities to the Inyo National Forest.

In Consideration of the above premises, the parties agree as follows:

III. The ESCOG SHALL:

- A. LEGAL AUTHORITY. The ESCOG shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. BUILDING AND COMPUTER ACCESS BY NON-U.S. FOREST SERVICE PERSONNEL. The ESCOG may be granted access to U.S. Forest Service facilities and/or computer systems to accomplish work described in the Operating Plan or Statement of Work. All non-government employees with unescorted access to U.S. Forest Service facilities and computer systems must have background checks following the procedures established by USDA Directives 3800 series. Those granted computer access must fulfill all U.S. Forest Service requirements for mandatory security awareness and role-based advanced security training and sign all applicable U.S. Forest Service statements of responsibilities.
- C. The ESCOG staff or contractor will regularly coordinate and meet with the Inyo National Forest staff officers or other leadership team members to provide the support identified in the Scope of Work (Exhibit B).
- D. The ESCOG recognizes the dynamic nature of forest resilience and recreation planning projects and pledges to work as a partner to the Inyo National Forest, to adapt the work scope as necessary to meet changing priorities. Early communications between partners about anticipated scope and schedule changes will help to ensure staffing, and budget needs are commensurate with any work scope changes and that both parties agree in advance on any adjustments to the budget to cover any future project management services

IV. THE U.S. FOREST SERVICE SHALL:

- A. PAYMENT/REIMBURSEMENT. The U.S. Forest Service shall reimburse the ESCOG for the U.S. Forest Service's share of actual expenses incurred, not to exceed **\$150,000**, as shown in the Financial Plan. In order to approve a Request for Reimbursement, the U.S. Forest Service shall review such requests to ensure payments for reimbursement are in compliance and otherwise consistent with the terms of the agreement. The U.S. Forest Service shall make payment upon receipt of



ESCOG's quarterly invoice. Each invoice from the ESCOG shall display the total project costs for the billing period, separated by U.S. Forest Service and ESCOG's share. In-kind contributions must be displayed as a separate line item and must not be included in the total project costs available for reimbursement. The final invoice must display ESCOG's full match towards the project, as shown in the financial plan, and be submitted no later than 120 days from the expiration date.

Each invoice must include, at a minimum:

1. The ESCOG's name, address, and telephone number.
2. U.S. Forest Service agreement number.
3. Invoice date.
4. Performance dates of the work completed (start & end).
5. Total invoice amount for the billing period, separated by U.S. Forest Service and The ESCOG's share with in-kind contributions displayed as a separate line item.
6. Display all costs, both cumulative and for the billing period, by separate cost element as shown on the financial plan.
7. Cumulative amount of U.S. Forest Service payments to date.
8. Statement that the invoice is a request for payment by "reimbursement".
9. If using SF-270, a signature is required.
10. Invoice Number, if applicable.

The invoice must be forwarded to:

EMAIL: SM.FS.ASC_GA@USDA.GOV

FAX: 877-687-4894

POSTAL: USDA Forest Service
Albuquerque Service Center
Payments – Grants & Agreements
101B Sun Ave NE
Albuquerque, NM 87109

Send a copy to: Nathan Sill at nathan.sill@usda.gov

- B. Will coordinate with Inyo National Forest staff and ESCOG staff on the implementation the project consistent with the intent of the Inyo National Forest and the ESCOG as identified in the Scope of Work (Exhibit B)
- C. The Inyo National Forest recognizes the dynamic nature of forest resilience and recreation planning projects and pledges to work as a partner to the ESCOG, to adapt the work scope as necessary to meet changing priorities. Early communications between partners about anticipated scope and schedule changes will help to ensure staffing, and budget needs are commensurate with any work



scope changes and that both parties agree in advance on any adjustments to the budget to cover any future project management services.

V. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Elaine Kabala Address: Eastern Sierra Council of Governments c/o Town of Mammoth Lakes P.O. Box 1609 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: 323-652-0390 Email: ekabala@escog.ca.gov	Name: Elaine Kabala Address: Eastern Sierra Council of Governments c/o Town of Mammoth Lakes P.O. Box 1609 City, State, Zip: Mammoth Lakes, CA 93546 Telephone: 323-652-0390 Email: ekabala@escog.ca.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Nathan Sill Address: Inyo National Forest 351 Pacu Ln. City, State, Zip: Bishop, CA 93514 Telephone: 760-873-2404 Email: nathan.sill@usda.gov	Name: Louise Ewen Address: 631 Coyote Street City, State, Zip: Nevada City, CA 95959 Telephone: 530-487-6127 Email: louise.ewen@usda.gov

B. ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE ENTITIES. This agreement is subject to the provisions contained in the Department of Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 as continued by Consolidated and Further Continuing Appropriations Act, 2013, P.L. No. 113-6, Division F, Title I, Section 1101(a)(3) regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by entering into this agreement ESCOG acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been



- convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the agreement, unless a suspending and debarring official of the United States Department of Agriculture has considered suspension or debarment is not necessary to protect the interests of the Government. If the ESCOG fails to comply with these provisions, the U.S. Forest Service will annul this agreement and may recover any funds the ESCOG has expended in violation of sections 433 and 434.
- C. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or the ESCOG are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:
- To the U.S. Forest Service Program Manager, at the address specified in the agreement.
- To the ESCOG, at the address shown in the agreement or such other address designated within the agreement.
- Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.
- D. PARTICIPATION IN SIMILAR ACTIVITIES. This agreement in no way restricts the U.S. Forest Service or the ESCOG from participating in similar activities with other public or private agencies, organizations, and individuals.
- E. ENDORSEMENT. Any of the ESCOG's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of the ESCOG's products or activities.
- F. USE OF U.S. FOREST SERVICE INSIGNIA. In order for the ESCOG to use the U.S. Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service's Office of Communications (Washington Office). A written request will be submitted by the U.S. Forest Service R5, Inyo National Forest to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The U.S. Forest Service R5, Inyo National Forest will notify the The ESCOG when permission is granted.
- G. NON-FEDERAL STATUS FOR COOPERATOR PARTICIPANTS. The ESCOG agree(s) that any of the ESCOG's employees, volunteers, and program participants shall not be deemed to be Federal employees for any purposes including Chapter 171 of Title 28, United States Code (Federal Tort Claims Act) and Chapter 81 of Title 5, United States Code (OWCP), as the ESCOG has hereby willingly agreed to assume these responsibilities.



- Further, the ESCOG shall provide any necessary training to the ESCOG's employees, volunteers, and program participants to ensure that such personnel are capable of performing tasks to be completed. The ESCOG shall also supervise and direct the work of its employees, volunteers, and participants performing under this agreement.
- H. MEMBERS OF U.S. CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
- I. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.
- J. ELIGIBLE WORKERS. The ESCOG shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). The ESCOG shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract awarded under this agreement.
- K. SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM). the ESCOG shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- L. STANDARDS FOR FINANCIAL MANAGEMENT.

1. Financial Reporting

The ESCOG shall provide complete, accurate, and current financial disclosures of the project or program in accordance with any financial reporting requirements, as set forth in the financial provisions.



2. Accounting Records

The ESCOG shall continuously maintain and update records identifying the source and use of funds. The records shall contain information pertaining to the agreement, authorizations, obligations, unobligated balances, assets, outlays, and income.

3. Internal Control

The ESCOG shall maintain effective control over and accountability for all U.S. Forest Service funds. The ESCOG shall keep effective internal controls to ensure that all United States Federal funds received are separately and properly allocated to the activities described in the award/agreement and used solely for authorized purposes.

4. Source Documentation

The ESCOG shall support all accounting records with source documentation. These documentations include, but are not limited to, cancelled checks, paid bills, payrolls, contract documents. These documents must be made available to the U.S. Forest Service upon request.

- M. INDIRECT COST RATES- PARTNERSHIP. Indirect costs are approved for reimbursement or as a cost-share requirement and have an effective period applicable to the term of this agreement.
1. If the Cooperator has never received or does not currently have a negotiated indirect cost rate, they are eligible for a de minimis indirect cost rate up to 10 percent of modified total direct costs (MTDC). MTDC is defined as all salaries and wages, fringe benefits, materials and supplies, services, travel, and contracts up to the first \$25,000 of each contract.
 2. For rates greater than 10 percent and less than 25 percent, the Cooperator shall maintain documentation to support the rate. Documentation may include, but is not limited to, accounting records, audit results, cost allocation plan, letter of indirect cost rate approval from an independent accounting firm, or other Federal agency approved rate notice applicable to agreements.
 3. For a rate greater than 25 percent, the U.S. Forest Service may require that the Cooperator request a federally approved rate from the Cooperator's cognizant audit agency no later than 3 months after the effective date of the agreement. The Cooperator will be reimbursed for indirect costs or allowed to cost-share at the rate reflected in the agreement until the rate is formalized in the negotiated indirect cost rate (NICRA) at which time, reimbursements for prior indirect costs or cost-sharing may be subject to adjustment.
 4. Failure to provide adequate documentation supporting the indirect cost rate, if



requested, could result in disallowed costs and repayment to the U.S. Forest Service.

- N. OVERPAYMENT. Any funds paid to the ESCOG in excess of the amount entitled under the terms and conditions of this agreement constitute a debt to the Federal Government. The following must also be considered as a debt or debts owed by the ESCOG to the U.S. Forest Service:

- Any interest or other investment income earned on advances of agreement funds; or
- Any royalties or other special classes of program income which, under the provisions of the agreement, are required to be returned;

If this debt is not paid according to the terms of the bill for collection issued for the overpayment, the U.S. Forest Service may reduce the debt by:

1. Making an administrative offset against other requests for reimbursement.
2. Withholding advance payments otherwise due to the ESCOG.
3. Taking other action permitted by statute (31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B).

Except as otherwise provided by law, the U.S. Forest Service may charge interest on an overdue debt.

- O. AGREEMENT CLOSEOUT. Within 120 days after expiration or notice of termination the parties shall close out the agreement.

Any unobligated balance of cash advanced to the ESCOG must be immediately refunded to the U.S. Forest Service, including any interest earned in accordance with 2 CFR Part 200, Subpart D, 200.305.

Within a maximum of 120 days following the date of expiration or termination of this agreement, all financial performance and related reports required by the terms of the agreement must be submitted to the U.S. Forest Service by the ESCOG.

If this agreement is closed out without audit, the U.S. Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- P. PROGRAM MONITORING AND PROGRAM PERFORMANCE REPORTS. The parties to this agreement shall monitor the performance of the agreement activities to ensure that performance goals are being achieved.

Performance reports must contain information on the following:



- A comparison of actual accomplishments to the goals established for the period. Wherever the output of the project can be readily expressed in numbers, a computation of the cost per unit of output, if applicable.
- Reason(s) for delay if established goals were not met.
- Additional pertinent information

The ESCOG shall submit annual performance reports to the U.S. Forest Service Program Manager. These reports are due 90 days after the reporting period. The final performance report must be submitted either with the ESCOG's final payment request, or separately, but not later than 120 days from the expiration date of the agreement.

- Q. RETENTION AND ACCESS REQUIREMENTS FOR RECORDS. The ESCOG shall retain all records pertinent to this agreement for a period of no less than 3 years from the expiration or termination date. As used in this provision, records includes books, documents, accounting procedures and practice, and other data, regardless of the type or format. The ESCOG shall provide access and the right to examine all records related to this agreement to the U.S. Forest Service Inspector General, or Comptroller General or their authorized representative. The rights of access in this section must not be limited to the required retention period but must last as long as the records are kept.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the end of the 3-year period, the records must be kept until all issues are resolved, or until the end of the regular 3-year period, whichever is later.

Records for nonexpendable property acquired in whole or in part, with Federal funds must be retained for 3 years after its final disposition.

- R. FREEDOM OF INFORMATION ACT (FOIA). Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- S. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their



Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

- T. PUBLIC NOTICES. It is the U.S. Forest Service's policy to inform the public as fully as possible of its programs and activities. The ESCOG is/are encouraged to give public notice of the receipt of this agreement and, from time to time, to announce progress and accomplishments. Press releases or other public notices should include a statement substantially as follows:

"The Inyo National Forest of the U. S. Forest Service, Department of Agriculture"

The ESCOG may call on the U.S. Forest Service's Office of Communication for advice regarding public notices. The ESCOG is/are requested to provide copies of notices or announcements to the U.S. Forest Service Program Manager and to U.S. Forest Service's Office of Communications as far in advance of release as possible.

- U. FUNDING EQUIPMENT Federal funding under this agreement is not available for reimbursement of the ESCOG's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year.
- V. CONTRACT REQUIREMENTS. Any contract under this agreement must be awarded following the ESCOG's established procurement procedures, to ensure free and open competition, and avoid any conflict of interest (or appearance of a conflict). The ESCOG must maintain cost and price analysis documentation for potential U.S. Forest Service review. The ESCOG is/are encouraged to utilize small businesses, minority-owned firms, and women's business enterprises.
- W. U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA. The ESCOG shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.
- X. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. The ESCOG shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)"



To file a complaint alleging discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington DC 20250-9410 or call toll free voice (866) 632-9992, TDD (800)877-8339, or voice relay (866) 377-8642. USDA is an equal opportunity provider and employer.”

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

Y. REMEDIES FOR COMPLIANCE RELATED ISSUES. If the ESCOG materially fail(s) to comply with any term of the agreement, whether stated in a Federal statute or regulation, an assurance, or the agreement, the U.S. Forest Service may take one or more of the following actions:

1. Temporarily withhold cash payments pending correction of the deficiency by the ESCOG or more severe enforcement action by the U.S. Forest Service;
2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;
3. Wholly or partly suspend or terminate the current agreement for the ESCOG's program;
4. Withhold further awards for the program, or
5. Take other remedies that may be legally available, including debarment procedures under 2 CFR Part 417.

Z. TERMINATION BY MUTUAL AGREEMENT. This agreement may be terminated, in whole or part, as follows:

1. When the U.S. Forest Service and the ESCOG agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated.
2. By 30 days written notification by The ESCOG to the U.S. Forest Service setting forth the reasons for termination, effective date, and in the case of partial termination, the portion to be terminated. If the U.S. Forest Service decides that the remaining portion of the agreement does not accomplish the purpose for which the award/agreement was made, the U.S. Forest Service may terminate the award upon 30 days written notice in its entirety.

Upon termination of an agreement, the ESCOG shall not incur any new obligations for the terminated portion of the agreement after the effective date, and shall cancel as



many outstanding obligations as possible. The U.S. Forest Service shall allow full credit to the ESCOG for the United States Federal share of the non-cancelable obligations properly incurred by the ESCOG up to the effective date of the termination. Excess funds must be refunded within 60 days after the effective date of termination.

- AA. ALTERNATE DISPUTE RESOLUTION – PARTNERSHIP AGREEMENT. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to conciliation, facilitation, mediation, and fact finding.
- BB. DEBARMENT AND SUSPENSION. The ESCOG shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should the ESCOG or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- CC. COPYRIGHTING. The ESCOG is/are granted sole and exclusive right to copyright any publications developed as a result of this agreement. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this agreement.

No original text or graphics produced and submitted by the U.S. Forest Service must be copyrighted. The U.S. Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for Federal Government purposes. This right must be transferred to any sub-agreements or subcontracts.

This provision includes:

- The copyright in any work developed by the ESCOG under this agreement.
 - Any right of copyright to which the ESCOG purchase(s) ownership with any Federal contributions.
- DD. PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS. All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:
- (a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements



prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

- (b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
- (c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
- (d) If the Government determines that the recipient is not in compliance with this award provision, it:
 - (1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - (2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

EE. PUBLICATION SALE. The ESCOG may sell any publication developed as a result of this agreement. The publication may be sold at fair market value, which is initially defined in this agreement to cover the costs of development, production, marketing, and distribution. After the costs of development and production have been recovered, fair market value is defined in this agreement to cover the costs of marketing, printing, and distribution only. Fair market value must exclude any in-kind or Federal Government contributions from the total costs of the project.

FF. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

GG. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature and is effective through **August 20, 2027** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.

HH. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are



authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

JOHN WENTWORTH, Chair
Eastern Sierra Council of Governments
Date

LESLEY YEN, Forest Supervisor
USDA Forest Service, Inyo National Forest
Date

The authority and format of this agreement have been reviewed and approved for signature.

CONSTANCE ZIPPERER
USDA Forest Service Grants Management Specialist
Date

Digitally signed by CONSTANCE ZIPPERER
Date: 2022.08.24 17:41:11 -07'00'

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

SCOPE OF WORK

Background: The Eastern Sierra Council of Governments (ESCOG) is a relatively new joint powers authority (JPA) agency made up of the Town of Mammoth Lakes, City of Bishop, and Inyo and Mono Counties. The ESCOG is empowered to work across jurisdictional boundaries on recreation and forest management projects important to the region by the Sustainable Recreation and Ecosystem Management Program (SREMP), which was adopted by resolution of all four member agencies. The SREMP recognizes the essential connection of public lands to the sustainable recreation and sustainable tourism activities that are the foundation of the cultures and economies of the Eastern Sierra, as well as the escalating hazard that wildfire poses to Eastern Sierra communities and their economic dependence on recreation opportunities.

The ESCOG is empowered by this resolution to pursue funding to further the work that is important to the economy and security of the Eastern Sierra region. The Inyo National Forest (INF) is interested in supporting this JPA Agency as it has the potential to bring added capacity to further the mission of the INF and bring added value to the region through increased revenues and recreation opportunity as well as providing critical needs around forest health and fuels management to reduce the risk of loss due to wildfire. The INF is invested in establishing an informed partnership between the INF and the ESCOG, and in better integrating regional efforts between local, State and Federal partners for the successful stewardship of public land resources in the Eastern Sierra and sustainable community and economic development for gateway communities to the Inyo National Forest.

Position Title: Inter-agency Liaison

Term: Up to 5 years, potential to continue depending on need and funding

Host Entity: Eastern Sierra Council of Governments

Supervisory Responsibilities: None, but may lead others

Base of Operation: Bishop, CA, but may travel throughout the Eastern Sierra region

Salary: negotiated

Duties, Responsibilities and Type of Work to be Performed: As guided by the Inyo National Forest (INF) and the ESCOG, this liaison will be responsible for the following duties:

Coordination (30%)

- Develop and expand the collaborative list of projects for the ESCOG partnership between the INF and other land management agencies and the ESCOG members, including:
 - Develop a list of work that is prioritized, with partner input, so there is a shared vision for implementation. In addition, develop a reasonable schedule for planning/implementation of this prioritized work.
 - Develop budget estimates for project implementation.
 - Identify potential revenue/funding/financing opportunities for this prioritized list.

Exhibit A

- Leverage established relationships with current partners in order to capitalize on funding opportunities and overcome challenges with respective partners.
- Work with the INF to understand and communicate operational procedures for inter-jurisdictional project implementation between the INF, ESCOG, and other partners, including but not limited to:
 - Financial procedures, in particular identifying potential obstacles presented by using different funding sources
 - Project approval requirements
 - Appropriate contracting mechanisms for project implementation.
- Act as point of contact and liaison between the INF/ESCOG and other partner agencies.
- Assist with the development of funding requests, in support of this work, where applicable.

Overall Project/Program Management (50%)

- Manage and oversee the development and modification of the prioritized project list and schedule:
 - Develop a clear, concise template for reporting the priorities and progress towards achieving them. Track the progress over time and report this to the INF/ESCOG and other partners.
 - Help identify and overcome challenges to progress.
 - Compile and consolidate information and data from partners
 - Write, edit, and design reports
 - Coordinate and facilitate meetings between the INF/ESCOG and other partners
 - Assure quality control of data reported
 - Track annual funding contributions from partners and help leverage this funding to secure additional funds to increase the pace and scale of work.

Outreach (20%)

- Manage and strengthen communications and collaboration between the INF/ESCOG and stakeholders, partners, and the public.
- Provide point of contact for data requests, and status updates.
 - Stays current on data sharing policies of individual partners.
- Plan and implement effective strategies for communicating relevant direction, accomplishments, and ongoing work, including:
 - Website posts and updates
 - Coordinate with agency public affairs officers and partners to share information through their respective outreach and media channels
 - Email marketing and Newsletter for relevant projects
 - Writing success stories and developing outreach products (brochures, science communication articles, videos, merchandise, posters, giveaways, etc.)

Exhibit A

- Giving presentations about priorities and progress as well as working to host additional experts for public outreach events.

Deliverables

- Sustainable Recreation and Ecosystem Management Project Implementation Plan including:
 - Project list mutually developed by Inyo National Forest and ESCOG
 - Project timelines
 - Project environmental clearance requirements/status
 - Communications and outreach plan
 - Interagency project coordination plan for each agency
 - Inventory of potential funding sources and financing organizations and develop a proposed fiscal administration structure

Attachment:

USFS Agreement No.:
Cooperator Agreement No.:

Mod. No.:

Note: This Financial Plan may be used when:
(1) No program income is expected and
(2) The Cooperator is not giving cash to the FS and
(3) There is no other Federal funding

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS		COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	
Direct Costs					
Salaries/Labor	\$5,426.70	\$150,000.00	\$0.00	\$3,000.00	\$158,426.70
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00
Other					\$0.00
Subtotal	\$5,426.70	\$150,000.00	\$0.00	\$43,000.00	\$198,426.70
Coop Indirect Costs		\$0.00	\$0.00		\$0.00
FS Overhead Costs	\$0.00				\$0.00
Total	\$5,426.70	\$150,000.00	\$0.00	\$43,000.00	\$198,426.70
Total Project Value:					\$198,426.70

Matching Costs Determination	
Total Forest Service Share = (a+b) ÷ (e) = (f)	(f) 78.33%
Total Cooperator Share (c+d) ÷ (e) = (g)	(g) 21.67%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days		Total
FS Staff Officer Time	\$542.67	10.00		\$5,426.70
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Salaries/Labor

\$5,426.70

Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel

\$0.00

Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment		\$0.00
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Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation				
---------------------------------	--	--	--	--

Total Supplies/Materials		\$0.00
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Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation				
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Total Printing		\$0.00
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Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation				
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Total Other		\$0.00
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Subtotal Direct Costs	\$5,426.70
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Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
	\$5,426.70			\$0.00
Total FS Overhead Costs				\$0.00

TOTAL COST	\$5,426.70
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WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix. NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation

Job Description	Cost/Day	# of Days		Total
ESCOG Administration	\$250.00	40.00		\$10,000.00
Assumes three year contract for implementation.				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Consultanting Contract	\$140,000.00	1.00		\$140,000.00
A consultant will be procured to fulfill the scope of work.				

Total Salaries/Labor	\$150,000.00
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Travel

Standard Calculation

Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Travel	\$0.00
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Equipment

Standard Calculation

Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Equipment		\$0.00
------------------------	--	---------------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation				
---------------------------------	--	--	--	--

Total Supplies/Materials		\$0.00
---------------------------------	--	---------------

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					\$0.00

Non-Standard Calculation					
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					\$0.00
--	--	--	--	--	--------

Total Printing		\$0.00
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Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation					
---------------------------------	--	--	--	--	--

Total Other		\$0.00
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Subtotal Direct Costs	\$150,000.00
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Cooperator Indirect Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
	\$150,000.00			\$0.00
Total Coop. Indirect Costs				\$0.00

TOTAL COST	\$150,000.00
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WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.
 NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formulas, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract=\$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor					
Standard Calculation					
Job Description		Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation					
---------------------------------	--	--	--	--	--

Total Salaries/Labor	\$0.00
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Travel					
Standard Calculation					
Travel Expense	Employees	Cost/Trip	# of Trips		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation					
---------------------------------	--	--	--	--	--

Total Travel	\$0.00
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Equipment					
Standard Calculation					
Piece of Equipment	# of Units	Cost/Day	# of Days		Total
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Non-Standard Calculation					
---------------------------------	--	--	--	--	--

Total Equipment		\$0.00
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Supplies/Materials

Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation		
---------------------------------	--	--

Total Supplies/Materials		\$0.00
---------------------------------	--	---------------

Printing

Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
				\$0.00

Non-Standard Calculation		
---------------------------------	--	--

Total Printing		\$0.00
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Other Expenses

Standard Calculation				
Item		# of Units	Cost/Unit	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation		
---------------------------------	--	--

Total Other		\$0.00
--------------------	--	---------------

Subtotal Direct Costs	\$0.00
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Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs		Total
	\$0.00		\$0.00
Total Coop. Indirect Costs			\$0.00

TOTAL COST	\$0.00
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WORKSHEET FOR

Cooperator In-Kind Contribution Cost Analysis, Column (d)

Use this worksheet to perform the cost analysis that supports the lump sum figures provided in the matrix.
 NOTE: This worksheet auto populates the relevant and applicable matrix cells.

Cost element sections may be deleted or lines may be hidden, if not applicable. Line items may be added or deleted as needed. The Standard Calculation sections provide a standardized formula for determining a line item's cost, e.g. cost/day x # of days=total, where the total is calculated automatically. The Non-Standard Calculation sections provide a write-in area for line items that require a calculation formula that is other than the standardized formules, e.g. instead of salaries being calculated by cost/day x # of days, costs may be calculated simply by a contracted value that is not dependent on days worked, such as 1 employee x \$1,200/contract= \$1,200. Be sure to review your calculations when entering in a Non-Standard Calculation, and provide a brief explanation of units used to make calculation, e.g. '1 month contract,' on a line below the figures.

Salaries/Labor

Standard Calculation				
Job Description		Cost/Day	# of Days	Total
ESCOG Administration		\$250.00	12.00	\$3,000.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Salaries/Labor	\$3,000.00
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Travel

Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Travel	\$0.00
---------------------	---------------

Equipment

Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Equipment		\$0.00
------------------------	--	---------------

Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Non-Standard Calculation

Total Supplies/Materials **\$0.00**

Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					\$0.00

Non-Standard Calculation

Total Printing **\$0.00**

Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
NFWF BIRPI Grant		1.00	\$20,000.00		\$20,000.00
SNC Towns to Trails Grant		1.00	\$20,000.00		\$20,000.00
					\$0.00
					\$0.00

Non-Standard Calculation

Total Other **\$40,000.00**

Subtotal Direct Costs	\$43,000.00
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TOTAL COST	\$43,000.00
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